

Computer Class Descriptions July – September 2018

The Rampart Library District offers computer classes at no charge. Classes vary from month to month, and are posted at the circulation desk at both libraries and on our website calendar. Patrons **MUST** register for each class, minimum of 3 people required to hold a class.

Beginner Classes

Computer Basics

Learn the basic parts of a computer, learn basic computer terminology and simple tasks such as how to delete, backspace and maneuver around a computer screen. Prerequisite: You must have experience using a computer mouse and/or have taken the online Mouse tutorial. Must know how to highlight, cut and paste.

Using Library Catalog

Learn all the aspects of our card catalog, such as searching and requesting materials, placing a hold, using databases, etc. Participants must bring their library card.

NEW CLASSES

Intro to Airbnb / Guest or Host

Our instructor, an Airbnb Superhost since 2014, will answer questions regarding hosting on Airbnb as well as traveling as an Airbnb guest. You will receive an overview of the website, instructions on how to search for unique properties available for rent, and the joys (and pitfalls) of being a host in your own home. We will **NOT** be setting up personal accounts during this class.

Getting Started with Google Chrome

This is a beginner's class, those who are new to Google Chrome. Learn the basics of Google Chrome, browsing in Chrome, and how to create a Gmail account. To create an individual Gmail account, you must have a smart phone. During Gmail creation Google will send a text message with a 6-digit verification code; the verification code is needed to setup the account. Prerequisite: One must have experience using a computer mouse and keyboard.

