# Zinio eMagazines

#### What do I need to use RLDs eMagazine resource?

- 1. A Rampart Library District library Card
- 2. An email address
- 3. A computer with an internet connection
- 4. A mobile device (optional)

#### Creating your Zinio collection account (first time use only):

- 1. Go to <u>rampart.colibraries.org</u> and click on **eResources**, then **Zinio.**
- 2. At the login screen, click on the **Create Account!** button listed under the New User heading.
- 3. Enter your library card number and click on Validate.
- 4. In the next screen, enter your email address and create a password.
- 5. Click on **Create Account.** When this has been completed, the screen will read: **Status, Successful! Email has been sent to you.**
- 6. Log in to your email account. An email from RB Digital Portal should appear in your inbox. Open the email.
- 7. Click on the link after the words **To activate/change your account follow this link please.** This will take you back to the Zinio collection's login screen and display account information.
- 8. Click on the **Return to Login >>>** link to login to the Zinio collection with your email account.

#### Logging into and browsing the Zinio collection:

- 1. Go to <u>rampart.colibraries.org</u> and click on **eResources**, then **Zinio.**
- 2. Login with your email address and password. The screen will read: **Log in Confirmed,** and you will be automatically redirected to RLDs digital magazine collection.
- 3. You may browse available eMagazines by title using the A-Z links, using the search box, or using the pulldown listings.
- 4. To check out an eMagazine, just click on it. For these materials, there is no due date and no wait list.

## Creating a Zinio reader account (first time use only):

- 1. Click on an eMagazine title for checkout.
- 2. You will be prompted to login to your Zinio account. The first time that you use this system, you will have to create a reader account, separate from your Zinio collection account. It is recommended that you use the same login information as you did when you initially created a login for the Zinio collection. Fill in the fields for name, email address and password.
- 3. During subsequent checkouts, you will be able to click on the Sign in Here link (just after the line reading If You Have an Account).

#### Accessing your Checkouts in online\* reader mode:

- Login to the Zinio collection. You may view your current eMagazine checkouts at any time by clicking on the button in the upper left hand corner that reads Go To My Zinio Collection. This will prompt you to login to your Zinio reader account. Your complete list of checked out eMagazines may be seen under the my library link at the upper right hand corner of your screen.
- 2. To read any checked out eMagazine in the online reader, click on it. The reader screen will automatically open.
- 3. All eMagazines remain checked out to your Zinio reader account until you delete them (under the **edit** tab).

\*For offline reading, please click on **download my content for offline reading?** on your **my library** page and follow the instructions.

### If you are using a mobile device:

- Please note that Nook eReaders do not support Zinio.
- For iPad, please follow the directions on the right side of your **my library** screen that reads: **read on an iPad?**
- For Kindle Fire and Kindle Fire HD, please go to <u>http://imgs.zinio.com/faq/fire.html</u> or click on the Zinio FAQs on your **my library** screen, and follow the directions for Kindle Fire and Fire HD.

