

## Executive Director- Rampart Library District

The director's major responsibilities are:

- Financial management.
- Motivate and manage all library staff and administrative team.
- Work collaboratively with the board, staff, and community.
- Understand and support innovative library technology and facilities.

The director will be expected to:

- Navigate the post-pandemic environment and increase public awareness of services the library provides.
- Collaborate with the Board of Trustees in the development of policies, providing overall direction for the District.
- Foster an organizational culture that embodies and values equity, diversity and inclusion.
- Work with the Rampart Library District Foundation and the Friends of the Florissant Library.
- Understand and contribute to the culture, lifestyle and interests of the citizens of Teller County and the RE2 School District.
- Mentor, evaluate and develop staff.
- Explore opportunities to expand and enhance services to customers of all ages.
- Establish and nurture partnerships with local organizations, businesses, local government, and other community stakeholders to create a more engaged community and make a positive impact on the lives of district residents.
- Work with staff to fulfill our vision, "Something for Everyone".

The ideal candidate will:

- Exhibit financial, administrative and operational management skills.
- Engage effectively with all staff and empower them with the authority and resources to carry out their responsibilities.
- Ensure that library facilities and grounds are safe, attractive, and comfortable.
- Think strategically and creatively and make sound decisions under pressure.

Salary will be determined based on experience. Range: \$82,000 - \$89,000

Qualified and interested applications should send a cover letter and resume to Board Chair Sherry Carr at [sherryc@rampartlibrarydistrict.org](mailto:sherryc@rampartlibrarydistrict.org). Position opened until filled.